

Boy Scout Troop 88, Gilbert Arizona

An Organization of the Boy Scouts of America

Chartered To:

1st United Methodist Church of Gilbert Arizona

Troop 88 Bylaws – revised 2015

All Members of the committee, Scout Master and Assistant Scout Masters, Parents and Registered Youth are required to read the by-laws and turn in a signed statement indicating they have read them and agree to be held accountable to them.

Table Of Contents

1.0. PURPOSE .	1
1.1. BSA Precedence:	1
2.0. TROOP CHARTER:	1
3.0. TROOP MISSION:	1
4.0. ORGANIZATION OF TROOP:	1
4.1. Levels of Troop Leadership	1
4.2. Patrol Leaders' Council (PLC):	2
4.2.1. PLC Meetings	3
4.3. Adult Leadership:	3
4.3.1. Adult Leader Training Requirements:	4
4.3.2. Adult Leader Selection:	4
4.3.3. Recommendation Process:	5
4.3.4. Formal Voting Process:	5
4.3.5. Troop Committee Responsibilities:	5
4.3.6. Scoutmaster Absence:	6
5.0. SCOUT MEMBERSHIP:	6
6.0. SCOUT YOUTH LEADERSHIP:	6
6.1. Troop Elections:	6
6.1.1. Scout Leadership Positions:	8
6.1.2. Terms of Scout Leadership Positions:	9
7.0 SCOUT ADVANCEMENT	10
7.1. A Scout Learns:	10
7.2. A Scout Is Tested:	10
7.3. A Scout Is Reviewed:	10
7.3.1. Board of Review, Members:	10
7.3.2. Board of Review, Completion:	11
7.3.3. Board of Review, Temporary Suspension:	11
7.4. A Scout Is Recognized:	11
7.5. Merit Badge Blue Card Completion:	11
8.0. TROOP REGISTRATION & FUNDING:	12
8.1. Scout Accounts:	12
8.2. Treasurer Reports:	12
8.3. Troop Expenses:	12
8.4. Other Information:	12
9.0. IMPLEMENTATION OF AND REVISIONS TO BYLAWS:	13
9.1. Implementation:	13
9.2. Revisions:	13
9.3. Committee Approval:	13
10.0 TROOP 88 SCOUT CODE OF CONDUCT AND DISCIPLINE POLICY	14
11.0 TROOP 88 ADULT LEADER CODE OF CONDUCT AND DISCIPLINE POLICY:	20

1.0. PURPOSE:

The purpose of these bylaws is to outline and guide the organization and operation of Boy Scout Troop 88 in accordance with established Boy Scouts of America (BSA) policies and procedures. For additional information on Troop 88 meetings, Scout uniforms, specific dues or other information, please refer to the *Troop 88 Guidebook*.

1.1. BSA Precedence:

In the event that any guidelines set forth in this document conflict with any established BSA policy or publication, the BSA policy or publication shall take precedence.

2.0. TROOP CHARTER:

1st United Methodist Church of Gilbert 331 South Cooper Road, Gilbert, Arizona. Regular weekly Troop meetings are held at this location on Monday Evenings from 7:00pm to 8:30pm., subject to change as needed. This Charter Organization is obligated by the BSA Charter Agreement to: provide an adequate meeting place; including storage for troop equipment that is used during weekly meetings or court of Honors; and approve new adult leaders for the troop. The Charter Organization has the ultimate responsibility to ensure that the troop operates in full accord with BSA policies.

3.0. TROOP MISSION:

The Mission of Troop 88 is to develop and promote the leadership, citizenship, character, knowledge and fitness of each Scout in the Troop by providing a wide variety of experiences and opportunities under the guidance of adult BSA leaders and BSA policies in fulfillment of the Scout Oath, Law and Promise. The goal is to prepare young boys to become healthy, responsible and ethical men.

4.0. ORGANIZATION OF TROOP:

Troop 88 is a “boy-led” Troop, meaning that the activities and meetings are led by the Scouts themselves, under the guidance and supervision of registered BSA Adult Leaders.

The Adult Leaders in the Troop provide the structure within which the Scouts plan and conduct their meetings, outings, service projects and special events.

4.1. Levels of Troop Leadership:

The essence of Leadership is providing service to others and enabling them to achieve their individual goals as well as the common goals of the patrols and the Troop.

The levels of Troop Leadership and authority are as follows:

1. Charter Organization
2. Troop Committee
3. Scoutmaster
4. Assistant Scoutmasters & Merit Badge Counselors
5. Senior Patrol Leader (SPL)
6. Assistant Senior Patrol Leader (ASPL) (acts in the absence of the SPL)
7. Patrol Leader (PL)
8. Assistant Patrol Leader (APL) (acts in the absence of the PL)
9. Other various Scout Leadership positions

Scout leadership positions are NOT to be construed as allowing Scout leaders to “boss around” other Scouts or make some Scouts do more than their fair share. However, all Scouts must recognize and respect the leadership structure within the Troop and be willing to participate and assist as directed by Scout and Adult Leaders.

The Troop Committee will retain final authority in matters of organization, discipline and conduct.

The Troop Committee serves as the Troop “Board of Directors” which creates and oversees the administrative organization of the Troop. The Scoutmaster is elected by the Troop Committee to provide direct leadership and guidance to the Scouts, with the assistance of other Scoutmasters and Merit Badge Counselors. All Adult Leaders must be approved by the Charter Organization Representative.

The Scouts in the Troop are organized by the Scoutmaster, Assistant Scoutmaster and Senior Patrol Leader into various Patrols, which represent the essential scouting units within the Troop.

Periodically all Scouts in the Troop shall elect from among their eligible fellow Scouts, one who will serve as Senior Patrol Leader (SPL). The SPL will consult and seek approval of the Scoutmaster to appoint other willing Scouts to help serve in various Scout Leadership positions within the Troop.

Scouts within each Patrol shall also elect from among themselves, their own Patrol Leader (PL). Assistant Patrol Leaders shall be appointed by the Patrol Leader, who will then organize and lead monthly Patrol Meetings and represent their Patrols in the Patrol Leaders’ Council (PLC) within the Troop. If the PL is not present, the APL shall assume the role and responsibilities of acting as PL.

4.2. Patrol Leaders’ Council (PLC):

The PLC is comprised of all Youth Leadership. All attending Youth Leaders are voting members of the PLC. The PLC shall meet monthly, organize regular Troop meetings, help plan Troop outings and activities and communicate with the Troop Committee to assist in carrying out Troop activities and events. PLC shall also schedule periodic Troop Leadership Elections. The PLC shall run the annual Troop Planning Meeting in early spring, **preferably before SATs, ACTs and finals (April or early May)** to organize the calendar for the upcoming year’s events. This allows the committee time to coordinate a calendar in a timely manner to ensure a budget is in place by the end of September before re-charter deadlines.

4.2.1. PLC Meetings:

The SPL (or ASPL) sets the monthly PLC meeting agendas and leads the meetings with the Scribe or other designated Scout recording minutes. In PLC meetings, Troop Guides offer support and advice to the PLs of new patrols in their first year. The Scoutmaster and at least one other Assistant Scoutmaster shall also be present at PLC meetings for occasional guidance to the SPL as needed. The PLC shall follow basic parliamentary procedures and operate as democratic bodies with each PL (or APL) present having an equal vote.

Votes shall be decided by simple-majority rule with abstentions and absences not counted. A quorum of 50% of PLs (or APLs) is required for votes. The Scoutmaster and/or Troop Committee reserve the right to modify or overrule PLC decisions in circumstances such as violating BSA or Troop policies or for safety or logistics. Every effort should be made by the Scoutmaster to advise the PLC in their decision-making, and only overrule decisions as a last resort.

4.3. Adult Leadership:

Adult Leaders are registered with the Troop and include Scoutmaster, Assistant Scoutmasters, Troop Committee members, and others. The Troop Committee is comprised of all registered adults within the Troop who hold Committee positions. Scoutmasters and Assistant Scoutmasters attend committee meetings but are not voting members. Positions that constitute the full Troop Committee are as follows:

- Chartered Organization Representative – Non-voting member.
- Committee Chair – Only votes in case of tie.
- Secretary
- Treasurer
- Advancement Chair
- Outdoor/Activities Chair
- Chaplain
- Fund Raising Chair
- Training Coordinator
- Equipment Coordinator
- Membership Coordinator
- Friends of Scouting Chair
- Service Coordinator
- New Parent Coordinator
- Summer Camp Coordinator
- Committee Members At-Large

Except for At-Large members, if a Committee member is absent at a regular Troop or Committee meeting, the Chair may appoint another Committee member to substitute for the absent member for that meeting.

The Committee Chair and Scoutmaster will meet with the Charter Organization Representative each year, to discuss his or her intention regarding continuing in their current position for another term of

service. Upon COR approval, the Committee Chair and Scoutmaster can run for election to stay within his or her position for another term.

In addition, the committee will hold an annual review to affirm/deny the current Scoutmaster, Committee Chair and Treasurer positions for the adult leaders who hold them. If another adult wishes to run for a desired position at the end of any committee member or Scoutmaster's term of service, an election may be held by the committee, and a winner decided by a 60% of attending members vote. The timing of this annual review will be determined by the committee so as to make any leadership transitions as seamless as possible for the Troop.

4.3.1. Adult Leader Training Requirements:

Committee members must be registered for and fully trained for the Committee, as per Troop of Charter Organization requirements, in order to have voting privileges on the Committee. The Charter Organization can define requirements that meet or exceed BSA policy.

4.3.2. Adult Leader Selection:

Recommendations for Adult Troop Leadership positions are made by the Committee, which will be presented to the Committee Chair for consideration. The recommendation will then be forwarded to the Charter Organization Representative for final approval. Any adult in the Troop may bring a recommendation to the Committee.

Assistant Scoutmasters and Merit Badge Counselors may be approved for the Troop by the Committee Chair and Charter Organization Representative at any time.

Required training will include:

- Youth Protection
 - CPR /1st Aid
 - Troop Committee Challenge
 - This is scouting
 - Fast Start position specific
 - Hazardous Weather
 - Safe Swim
 - Scoutmaster/Asst. Scoutmasters
- Introduction to Outdoor Leadership Skills
- Leader Specific training

4.3.3. Recommendation Process:

All Leadership recommendations shall occur at regular Committee meetings to fill positions as needed. A candidate for a Committee Leadership position, with the exception of Committee Chair or Scoutmaster, can be recommended by unanimous agreement (abstentions not counting) from the present Committee (at least 50% quorum plus Chair being present).

Once the vote has taken place and has been approved by the Committee Chair, the results are forwarded to the Charter Organization Representative for final approval.

If there is not unanimous agreement from the present Committee or if there is more than one person present wanting to serve in the same Committee position, then a formal vote of the full Committee shall be taken.

4.3.4. Formal Voting Process:

Any candidate for a contested Adult Leadership Position, must be put to a formal vote by the Committee.

The Committee must receive a notification via email from the Committee Chair of a pending vote at least three weeks prior to the vote. If position in question is for the Committee Chair, then the Charter Organization Rep shall send notification of pending vote. The notification shall include the position being filled, current candidate(s) and the date, time and location the vote will occur. Committee members may make additional nominations for the position to the Committee Chair no less than two weeks prior to the vote in order to be included on the ballot.

Voting is done by secret ballot. The Training Coordinator (or other member in uncontested position) shall document Committee members present who are fully-trained in their position and eligible to vote on the Committee. Voting must be done in-person at a scheduled Committee meeting and no proxy voting will be allowed. Quorum consists of 50% of all eligible voting-members. The Committee Chair only votes in case of a tie. The Committee Chair and another Committee member not being voted upon shall immediately count and announce the vote results to the Committee. The nominee receiving a simple majority of votes cast (abstentions not counting) shall win the leadership recommendation vote. If there are more than two nominees and none of the nominees receive a majority vote, then a re-vote shall immediately occur with the two nominees who received the highest number of votes. In case of three-or-more-way tie, the Charter Organization Rep shall select the two final candidates for re-vote.

These voting processes shall also be used to remove an Adult Leader from their leadership position. If a Committee member is absent from Committee meetings four times in a six-month period, the Committee Chair may consider that position to be vacant and may remove the member without initiating a formal vote for removal. For an immediate and urgent need, the Committee Chair may select a fully-trained Adult Leader to fill a vacant position temporarily for no more than 30 days until approval to permanently fill the position can be completed by the Committee.

Upon completion of the vote, the Committee Chair shall present the leadership recommendation to the Charter Org. Rep. for final approval.

4.3.5. Troop Committee Responsibilities:

The Committee Chair oversees and runs the Committee Meetings, supervises Troop Leaders and ensures timely attention to Troop needs. The Chair and Committee shall identify and vote to approve a member to replace the Chair if the need arises and forward the name to the Chart Org. Rep for final approval. The responsibilities of the Troop Committee as a whole include but are not limited to:

- Selecting quality Adult Leaders and ensuring they are properly trained,
- Properly maintaining all BSA records and outing documentation of Scouts and Adults,

- Encouraging the development of Scouts towards their goals and advancements,
- Ensuring timely Boards Of Review for Scouts as needed, and periodical Courts Of Honor,
- Assisting with Friends Of Scouting campaign,
- Managing Troop finances and budget,
- Assisting the Troop Scoutmaster as needed,
- Communicating with the Charter Org. Rep., Council and District BSA Units and other local Units within BSA.
- Providing a monthly Committee meeting open to all Troop Leaders and Scout parents. Should a parent have a specific matter to present to the committee, they must formally (in writing or via e-mail) submit their issues to the Committee Chair two weeks before the scheduled meeting.

4.3.6. Scoutmaster Absence:

The Scoutmaster shall specify one or several registered Adult Leaders who are fully-trained as Assistant Scoutmasters to act in his absence and conduct Scoutmaster Conferences when the Scoutmaster cannot be present to perform them. Adult Leaders must be at least 21 years of age or older to serve in the Scoutmaster's absence.

5.0. SCOUT MEMBERSHIP:

Any boy who is at least 11 years old, or one who has completed the fifth grade, or one who has earned the Arrow of Light Award and is at least 10 years old, but who is not yet 18 years old, is eligible to become a Boy Scout in Troop 88.

6.0 SCOUT YOUTH LEADERSHIP:

Teaching Scouts to become good leaders is central to the mission of scouting and taking on leadership roles in the Troop is a necessary requirement for many of the upper rank advancements. Every scout seeking a leadership position must be in good standing with the Troop. This means not on probation, appropriate participation history and must have the recommendation of the Scout Master.

6.1. Troop Elections:

Biannually the Troop shall hold Troop and Patrol elections at a planned Troop Meeting in which the Senior Patrol Leader (SPL) will be elected. Any Scout eligible for (1st Class rank or higher) and wanting to be considered for SPL must be present at the election meeting to briefly speak to the Troop to explain why he should be elected. If more than one Scout runs for SPL, an election shall be held. An individual is limited to 2 consecutive terms that they may hold the Senior Patrol Leader position.

The election shall be by secret ballot of all Scouts present and simple-majority will prevail with votes being counted and recorded by the Advancement Chair, Scoutmaster, Committee Chair and/or other Adult Leaders. In the event of a tie or if there is no majority-winner, a run-off election shall immediately occur among the top two (or tying) candidates. In a three-or-more-way tie, the Scoutmaster shall select the two final Scouts for a run-off election. In case of a conflict of interest, the Scoutmaster shall designate a third party to select.

The newly-elected SPL shall then announce available Troop Leadership positions and request that any eligible (1st Class rank or higher) Scouts who want to serve in a Troop Leadership position submit their requests to him and the Scoutmaster. The SPL shall then, in consultation with and approval of the

Scoutmaster, appoint Scouts to serve in the various Scout Leadership positions within the Troop. **The Scoutmaster shall also consult with the Advancement Chair regarding Scouts who may need leadership positions for rank advancement.**

After the Completion of Youth Leadership elections, the Senior Patrol Leader and Assistant(s) Senior Patrol Leaders along with the scoutmaster and or Assistant Scout Master(s) will evaluate the patrol sizes and determine new patrol members if need be.

At the same election meeting, after the SPL election, each patrol shall meet to elect their own Patrol Leader (PL) and Assistant Patrol Leader (APL) according to majority-election among the present Scouts from the patrol.

6.1.1. Scout Leadership Positions In The Troop:

The Troop and Patrol Leadership Positions and their responsibilities are:

Leadership Position	Primary Responsibilities
Senior Patrol Leader	Top youth leader in the Troop. He runs all Troop meetings, events, activities, the annual program planning meeting, and the PLC meeting. He appoints other Troop youth leaders with the advice and counsel of the Scoutmaster.
Assistant Senior Patrol Leader	The second highest-ranking youth leader in the Troop, acts as the SPL in the absence of the SPL or when called upon. He also provides leadership to other youth leaders in the Troop.
Patrol Leader	Represents his patrol on the PLC and plans and coordinates, with Adult Leaders, his patrol's activities.
Assistant Patrol Leader	Leads the patrol in the absence of the Patrol Leader. He represents his patrol at PLC meetings when the patrol leader cannot attend. The assistant patrol leader position does not count towards leadership requirements for Star, Life, or Eagle ranks.
Quartermaster	Keeps track of Troop equipment and sees that it is in good working order and ensures that rooms are clean after Troop meetings. He may recruit any other Scout(s) to assist in cleaning up after meetings. Position may be assigned to multiple Scouts.
Scribe	Works with Treasurer and Advancement Chair to help maintain Troop records. He records the activities/minutes of the PLC and keeps a record of dues, advancement, and Scout attendance at Troop meetings.
Historian	Organizes and preserves Troop photographs, news stories, trophies, flags, scrapbooks, awards, and other memorabilia.
Librarian	In cooperation with the Advancement Chair Adult Leader, oversees the care, use, loaning-out and returning of Troop books, pamphlets, magazines and audiovisuals.
Chaplain Aide	Works with the Troop Chaplain to meet the religious needs of Scouts in the Troop. He also works to promote the religious emblems program.
Den Chief	Works with the Cub Scouts, Webelos Scouts, and Den leaders in an assigned Cub Scout pack. Helps Cub Scouts advance through ranks and encourages Cub Scouts to join a Boy Scout Troop upon graduation.
Bugler	Make appropriate bugle calls, as requested, at Troop activities. Bugler can apply towards Positions of Responsibility requirements for Star and Life but not Eagle rank.
Order Of The Arrow Rep.	Serves as liaison between the local Order of the Arrow lodge and his Troop. He helps meet the needs of the Troop and serves as a communication link to and from Arrowmen, Adult Leaders and Scouts who are not presently members of the Order.
Junior Assist. Scoutmaster	Serves in the capacity of an Assistant Scoutmaster except where legal age and maturity are required. He must be at least 16 years old and not yet 18.
Webmaster	Communicates with Scribe and Historian to ensure the Troop website reflects updated information and assists the adult web administrator as needed.
Leave-No-Trace Trainer	Specializes in teaching Leave No Trace principles and ensures that the Troop follows the principles of Leave No Trace on all outings such as camping and other outdoor activities. Also helps Scouts earn the Leave No Trace award. He must have completed Leave No Trace training as well as earned both the Camping and Environmental Science merit badges.
Troop Guide	Assists new Scouts in their first year in the Troop getting acquainted with the Troop and Scouting, and helps them work towards their first-year rank advancements. May be assigned to multiple Scouts.

6.1.2. Terms of Leadership Positions:

The SPL, ASPL, Patrol Leader, Assistant Patrol Leader and all other Troop Leadership positions will begin their terms starting immediately after their election or appointment. An individual may hold the SPL position for no more than 2 terms consecutively.

6.2 Leadership Responsibilities & Requirements -- For Leadership Credit in Troop 88 Revised November 2013

Senior Patrol Leader

- Attend and run troop meetings (can't miss more than 4)
- Attend and run PLC meetings (can't miss more than 1)
- Attend and run Campouts (can't miss more than 2)

Asst. Senior Patrol Leader(s)

- Attend and help run troop meetings (can't miss more than 4)
- Attend and help run PLC meetings (can't miss more than 1)
- Attend and help run Campouts (can't miss more than 2)

Patrol Leader

- Attend and lead Patrol during troop meetings (can't miss more than 4)
- Attend PLC meetings (can't miss more than 1)
- Attend and Lead Patrol on Campouts, as well as food shopping (can't miss more than 2)

Asst. Patrol Leader

- Attend and help lead Patrol during troop meetings (can't miss more than 4)
- Attend PLC meetings (can't miss more than 1)
- Attend and help Lead Patrol on Campouts, as well as food shopping (can't miss more than 2)

Scribe

- Attend and take attendance of troop meetings, PLC, and other events (can't miss more than 4)
- Attend PLC meetings (can't miss more than 1)
- Attend and Campouts, as well as food shopping (can't miss more than 2)

Quartermaster

- Attend meetings, take inventory of gear and condition of all gear (can't miss more than 4)
- Attend PLC meetings (can't miss more than 1)
- Attend and Campouts, as well as food shopping (can't miss more than 2)
- Make sure all gear is packed for trips, and accounted for upon return

Chaplain's Aide

- Attend and troop meetings, giving prayer at the start and conclusion (can't miss more than 4)
- Attend PLC meetings (can't miss more than 1)
- Attend and Campouts, as well as food shopping (can't miss more than 2)
- Work with Chaplain on Sunday morning service for campouts

Order of the Arrow Representative

- Attend troop meetings (can't miss more than 4)
- Attend PLC meetings (can't miss more than 1)
- Attend and Campouts, as well as food shopping (can't miss more than 2)
- Attend Order of the Arrow meetings once a month and relay messages to the troop (can't miss more than 1).

Troop Guide

- Attend troop meetings (can't miss more than 4)
- Attend PLC meetings (can't miss more than 1)

- Attend and Campouts, as well as food shopping (can't miss more than 2)
- Help the patrol leaders of assigned patrols, and mentor patrol members

Bugler

- Attend troop meetings (can't miss more than 4)
- Attend PLC meetings (can't miss more than 1)
- Attend and Campouts, as well as food shopping (can't miss more than 2)
- Must be able to play revelry and taps
- Must earn bugler MB during six month term

Den Chief

- Attend troop meetings (can't miss more than 4)
- Attend PLC meetings (can't miss more than 1)
- Attend and Campouts, as well as food shopping (can't miss more than 2)
- Attend Pack Meetings, Den Meetings, and Go see it's with assigned Den.

Librarian

- Attend troop meetings (can't miss more than 4)
- Attend PLC meetings (can't miss more than 1)
- Attend and Campouts, as well as food shopping (can't miss more than 2)

7.0. SCOUT ADVANCEMENT:

Boy scouting provides many opportunities for Scouts to learn new skills, overcome challenges, provide service, demonstrate responsibility and lead others. The regular recognition of achievements and skills earned by Scouts is a vital part of the Scouting experience and BSA provides for a system of advancements through ranks, each of which follows a set of requirements listed in the Scout Handbook. As needed, there will be a set of alternative requirements available for Special Needs Scouts and the ability to create an Individualized Advancement program.

7.1. A Scout Learns:

It is through various Troop and Patrol meetings, outings, service projects and events that a Scout will have many opportunities to fulfill these rank advancement requirements. In learning and gaining skills towards these requirements, the Scout should rely on his Boy Scout Handbook, Merit Badge Pamphlets, his fellow Scouts and/or Adult Leaders to help him learn and master these.

7.2. A Scout Is Tested:

A parent/guardian of a Scout shall not test or sign off any rank advancement or Merit Badge requirement for that Scout. The Scout must present his handbook with signatures and dates to the Advancement Chair who will then enter the completed requirements into the BSA database.

7.3. A Scout Is Reviewed:

When a Scout has met all the requirements necessary for rank advancement and has completed a Scoutmaster Conference, the Scout has earned the right to have a Board of Review (BOR) as the final step in rank advancement. The BOR cannot be denied to any Scout who has completed all requirements for rank and should be scheduled by Adult Leaders as soon as possible after the Scout becomes eligible. The Eagle BOR is not covered by these following procedures.

7.3.1. Board of Review, Members:

Ideally a Board of Review has **at least** 1 regular trained adult leader in addition to 2 or 3 other adults. If Committee members are not available to serve, other registered adults may serve. The Advancement

Chair, or designee, assigns or approves the BOR members for the Scout. The parent/guardian or relative of the Scout being reviewed shall not be a part of the Scout's BOR. The BOR is not a re-test of requirements, but rather a review of the skills, experiences and achievements gained by the Scout, and a way for the Committee to ensure the quality of the Scouting experience in which the Scout is engaged.

7.3.2. Board of Review, Completion:

A Scout should be fully competent in all completed rank advancement requirements when they sit for any BOR and should be able to competently discuss their experiences and skills that they have gained. To sit for a BOR, a Scout must be in full Class-A uniform^{*}, have his Scout Handbook with all necessary signatures completed and have the BOR paperwork^{*} generated by the Advancement Chair.

The Scout must also be able to properly recite the Scout Oath and Scout Law to complete his BOR. The Board must be unanimous in its approval for a Scout to complete his BOR and earn his rank advancement. A Scout who successfully completes his BOR must notify the Advancement Chair and should be recognized before the Troop for earning their rank as soon as possible.

7.3.3. Board of Review, Temporary Suspension:

If, in the opinion of the Board, a Scout is not adequately prepared for his BOR or does not competently discuss his experiences and skills gained for the rank, the Board may temporarily suspend the BOR and shall counsel the Scout regarding this and recommend the Scout reschedule the BOR for a future meeting to allow the Scout more preparation. The Board shall also inform the Advancement Chair and Scoutmaster when a Scout does not successfully complete a BOR, to better address the quality of the Scouting experience for this particular Scout. A Scout cannot "fail" a BOR – the BOR can only be temporarily suspended to allow the Scout more time to prepare.

7.4. A Scout Is Recognized:

The Scout is responsible for notifying the Advancement Chair whenever he has completed and has had an Adult Leader test and sign off any of his requirements for rank advancement, including completion of his BOR. The date of completion of any rank advancement or Merit Badge shall be the date it was signed by the Adult Leader. After completion, the Scout must present the signed approval(s) to the Advancement Chair in order for it to be recorded in the BSA database. When all requirements for a rank advancement are completed, the Scout shall be recognized as soon as possible before the Troop for earning his rank, and only after it is entered in the BSA database will he also be recognized at the following Court Of Honor.

7.5. Merit Badge Blue Card Completion:

When a Scout has completed all requirements for a Merit Badge and has had his assigned Merit Badge Counselor sign his Merit Badge Blue Card, he must submit the fully-completed Blue Card to the Advancement Chair and that information must be entered into the BSA computer database in order to document that he has earned that Merit Badge. The Scout should always retain and keep his signed portion of the Blue Card because that will be his own record of completion. The basic process a Scout shall take to earn a Merit Badge is as follows:

- Scout obtains Blue Card from Advancement Chair who provides list of Merit Badge Counselors or from the Merit Badge Counselor
- Scout fills out Blue Card and presents to Counselor for Counselor contact-information
- Scout presents Blue Card to Scoutmaster for signature

- Scout obtains worksheets and other necessary materials and begins work
- Scout works with Counselor to complete all necessary Merit Badge requirements
- Counselor signs Blue Card after Scout completes all requirements
- Scout presents completed and signed Blue Card to Advancement Chair

8.0 TROOP REGISTRATION & FUNDING:

A Scout must be registered in order to participate in Troop activities. Annual registration dues shall be reviewed by the Troop Committee during the budget-making process, established by the end of September and collected in late October for the following year. Other fees for various activities throughout the year that a Scout may choose to participate in (camps, outings, etc.) may be paid as those activities arise.

8.1. Scout Accounts:

Each Scout will be provided with a two non-interest-bearing individual Scout Accounts by the Troop. Funds may be deposited into one account for regular monthly costs of camping, various fees associated with campouts, special event and dues. The other account is designed to cover long terms costs for summer camps. Any funds deposited directly in either account from funds paid by the parent are refundable. Unused funds acquired from individual troop –approved fundraisers are not refundable. Should a scout decide scouting is not for him, those funds are absorbed by the Troop.

8.2. Treasurer Reports:

The Treasurer shall maintain records of all Troop finances, Troop accounts and individual Scout Accounts. The Treasurer shall present a statement of current Troop account balances, payments, receipts and projected upcoming expenses at regular Committee meetings. The Troop Committee, in consultation with the Treasurer, shall set annual registration dues and create a new budget by the end of each September for the coming year. An annual financial audit of the Troop / Scout funds shall be completed and approved by the Committee Chair.

8.3. Troop Expenses:

The Troop will be responsible for the following expenses to be paid out of the Troop General Fund:

- Annual Troop Registration,
- Annual Troop Insurance,
- Scout & Adult Leader badges, advancement pins, rank patches,
- One set of Troop neckerchiefs and epaulets per scout,
- Bank charges and regular office supplies,
- Maintenance of Troop equipment (trailer, camp stoves, Troop tents, etc.),

Additional expenses beyond these shall be approved by majority-vote at regular Committee meetings. The Troop may contract to have Troop-specific apparel produced for sale to Troop members. All receipts of approved expenses must be submitted within 2 weeks of the date of the receipt in order for the expense to be guaranteed of reimbursement.

8.4. Other Information:

All Scouts and parents should refer to the ***Troop 88 Guidebook*** for more information about meetings, Scout uniforms and annual registration dues.

9.0. IMPLEMENTATION OF AND REVISIONS TO BYLAWS AND CONDUCT POLICIES:

9.1. Implementation:

The Troop Committee may take action or establish procedures or rules it deems necessary to implement these bylaws and policies or to govern Troop 88 under these bylaws and policies as the needs arise. Unless otherwise specified in these bylaws and policies, any actions, procedures or rules implemented by the Troop Committee shall be first approved by a simple majority-vote of eligible Committee members present at scheduled Committee meetings, with a quorum of 1/3rd being present.

Any adult in the Troop or the SPL may bring forward requests for consideration and implementation by the Troop Committee at any scheduled Committee meeting.

9.2. Revisions:

The Troop bylaws and conduct policies should be reviewed annually by the Committee. Any member of the Troop Committee may recommend amendments to these bylaws and conduct policies. Such amendments must be submitted in writing or via email to all members of the Committee at least two weeks prior to any vote on such amendments. Approval by a 2/3 majority of voting members present at a regularly scheduled Committee meeting with 50% quorum is necessary to amend these bylaws or conduct policies.

9.3. Committee Approval:

The Troop bylaws and conduct policies shall be signed by the all of following Committee members below and are effective as of the date of signing by the Charter Org. Rep. who shall be the last to sign.

_____ Secretary	_____ Date
_____ Treasurer	_____ Date
_____ Advancement Chair	_____ Date
_____ Committee Chair	_____ Date
_____ Charter Organization Representative	_____ Date

10.0 - TROOP 88 SCOUT CODE OF CONDUCT AND DISCIPLINE POLICY

Statement of Understanding - Scouts of Troop 88 are always expected to exhibit "Scout Spirit", which is defined as living the Scout Oath and the Scout Law daily. Scouting should be fun and challenging, while at the same time providing a safe and supportive environment. The "Spirit of Scouting" establishes high expectations for the behavior of all Troop 88 Scouts.

Scout Oath: *"On my honor I will do my best to do my duty to God and my country and to obey the scout law; to help other people at all times and keep myself physically strong, mentally awake and morally straight."*

Scout Law: *"A Scout is trustworthy, loyal, helpful, friendly, courteous, kind, obedient, cheerful, thrifty, brave, clean and reverent."*

Statement of Responsibility - All Scouts are expected to abide by the rules and guidelines set forth here and are expected to show self-control and self-discipline at all times. All Scouts are expected to help build Troop unity and an effective, enjoyable program.

Responsibility in Troop 88 means following the Scout Oath and the Scout Law. The Oath and Law make being a good citizen of the Troop and the community possible. Obedience to the Scout Law includes respect for Scout leaders, Adult Leaders and all members and guests of the Troop.

Respect for adult and Scout leadership is expected at all times.

Hazing of any type will not be tolerated. Scouts or adults observing such activity will take immediate measures to stop such activity.

Physical punishment shall never be allowed by any Scout or adult in the Troop. Troop 88 Scout

Code of Conduct:

A Scout Will Always:

1. Conduct himself according to the Scout Oath and follow the Scout Law.
2. Exhibit leadership by serving as a good example and helping others to do the same.
3. Follow directives from other scout and Adult Leaders.
4. Become quiet and attentive when “the sign” goes up.
5. Follow all safety rules.
6. Adhere to “Leave No Trace” principles when outdoors.
7. Respect other people’s property.
8. Respect other people’s feelings.
9. Always wear closed toed shoes in camp and on hikes. Shower and pool areas are the only allowed locations for flip flops.
10. Water shoes must have adequate coverage the toes.

A Scout Will NOT:

1. Swear or use offensive language or gestures or possess lewd or profane materials.
2. Display unruly, loud, disrespectful or disobedient behavior.
3. Carry or use a knife until he has had the proper training and is in possession of a valid “Tote ‘N Chip” card.
4. Carry sheathed knives or knives with blades of more than four inches without Scoutmaster approval. Unacceptable knives will be confiscated at the Scoutmaster or Assistant Scoutmaster’s discretion.
5. Start a campfire until he has been properly trained and signed off by an Adult Leader (Fireman’s Card). Scouts must have specific approval from an Adult Leader to start any fire at any Scout event. Fire is never to be “played with” at any time – such activity is unacceptable in Scouting.
6. Use inappropriate practical jokes such as hiding someone else’s gear, sabotaging tents, etc.
7. Possess or use alcohol or any other controlled substances that are not prescribed by a physician.
8. Possess or use tobacco products of any kind.
9. Consume or possess carbonated beverages on campouts.
10. Use cell phones, music/video-players, iPods, radios, portable video games, etc. during Scout activities, outings and/or meetings except in the event of an emergency or with approval of an Adult Leader.
11. Possess firecrackers, fireworks, or explosives at any Scout activity.
12. Possess or use firearms, ammunition, slingshots, airsoft, bb-guns, paint-ball, laser guns or bows and arrows at any Scout activity, with the only exception during BSA events specifically approved of for those activities and supervised by appropriate Adult Leaders.
13. Engage in horseplay or inappropriate physical roughness.
14. Punch, kick, hit, shove, spit on or engage in any other physical assault or threaten another Scout or adult.
15. Throw rocks, sticks or other dangerous objects at anyone or in any unsafe manner.
16. No youth or other adult shall ever leave an event or campout prior to the designated departure time without an Adult Leader’s express permission and or knowledge.
17. A Scout shall not venture off alone. The “buddy system” will be used at all times and should advise the SPL, ASPL, ASM or SM.
18. Take any property that doesn’t belong to the Scout without permission of the owner.
19. Intentionally damage natural or man-made areas, personal or Troop property.
20. Lie. Lying will not be tolerated under any circumstances and has no place in scouting.
21. Fight or engage in hurtful comments or jokes at another person’s expense.
22. Defy or disobey appropriate requests or directions from Scout or Adult Leaders.
23. No bullying of any kind will be tolerated at all, verbal or physical.

When in doubt, let the Scout Oath and Scout Law be your guide.

The Scoutmaster or other Adult Leaders have the authority to determine and decide the seriousness of violations with regards to possible disciplinary actions.

Troop 88 Scout Discipline Policy:

Enforcing Discipline:

Scout leaders, (SPL, ASPL, PLs, APLs) are primarily responsible for maintaining Troop discipline through encouragement and leading-by-example.

Discipline in patrols will be initially handled by the Patrol Leaders. The PLs have the authority to ask any Scout in his patrol to report to the SPL for discipline.

Under NO circumstances will any adult or Scout leader administer physical punishment for any reason.

Depending on the severity of the offense, there is a range of disciplinary actions that a Scout leader may take. There is also an additional range of disciplinary actions that Adult Leaders may take. These are listed below. The Scoutmaster or an Assistant Scoutmaster must be notified of any disciplinary actions taken by the PL or SPL beyond step 2 as soon as possible.

Disciplinary steps to be taken by PLs, the SPL or Adult Leaders towards a Scout who violates rules:

1. Verbal warning. PLs, the SPL and/or Adult Leaders verbally warn the Scout and explain what rule(s) the Scout is violating and why the Scout should not be doing it. Verbal warnings should always be the first response of Scout leaders. Any violation involving safety, contraband, property damage, bodily harm or threats of harm shall also be reported to an Adult Leader by the PL or SPL. For serious violations, the parent/guardian shall also be notified by the Scoutmaster or Adult Leader.

2. Restricted period. Adult Leaders may require the Scout take a restricted period in a tent on a campout, or sit away from and not engage with the rest of the Scouts. Initially, restricted periods shall be for no more than ten minutes. The Adult Leader shall counsel the Scout to begin the restricted period and emphasize the importance that the Scout be respectful of the Code of Conduct and Boy Scout Oath and Law. In order for restricted time to be credited, the Scout must do the restricted period quietly where asked. Upon repeated rules violations by a Scout at an event or meeting, additional restricted periods may be imposed and the duration of the restricted periods may be expanded by the Scoutmaster or Assistant Scoutmaster. Two-deep adult leadership shall always be maintained for all Scouts, including those in restricted periods.

3. Confiscation of disallowed materials. If a PL or the SPL finds a Scout with disallowed materials, the PL or SPL shall direct the Scout to immediately turn in the contraband material to the Scoutmaster, Assistant Scoutmaster or other Adult Leader with an explanation of the circumstances involved. The Scoutmaster shall be notified as soon as possible and shall notify the parent/guardian of confiscated materials and return the materials to the parent/guardian.

Disciplinary steps to be taken only by Adult Leaders towards a Scout who violates rules:

4. Removal from activity. The Scoutmaster or Assistant Scoutmasters shall require the parent/guardian to immediately pick up their Scout from a Scout activity no matter where they are (camp included). This step shall only be used for serious offenses or repeated blatant insubordination to Scouting leaders.

5. Written warning. For a serious violation (as defined in the COC), especially regarding safety or potentially physically harmful actions, or for repeated defiance of rules or leaders, the Scoutmaster shall put into writing to the parent/guardian of a Scout a description of the incident(s) and disciplinary steps taken to that point. The written warning shall reference this discipline policy and the importance of adhering to Scouting principles. It shall also serve as a warning for further possible actions. To help ensure that a Scout behaves properly in the future, the Scoutmaster may require that the Scout's parent/guardian attend and stay for the duration of any future outing, meeting or event that the Scout attends.

6. Scoutmaster conference with parent/guardian. The Scoutmaster and an Assistant Scoutmaster shall meet with the parent/guardian and the Scout at a Troop or committee meeting to discuss serious or repeated violations by the Scout, and the implementation of possible disciplinary actions.

7. Two-week suspension. The Scoutmaster may institute a 2-week suspension for a Scout for a serious violation or repeated defiance of rules or leaders. During this time, the Scout will not be allowed to attend or participate in any Scout activities and this time shall not be counted towards participation/leadership requirements for rank advancement. Only the Scoutmaster can suspend a Scout, and this can only be done either after or in conjunction with steps 5 and 6. During this two-week period, the Scout should reflect upon his actions and his scouting goals and write a minimum two-paragraph accounting for his actions including an apology to the Scoutmaster and his firm re-commitment to the Scout Oath and Scout Law.

Before the Scout returns, he and his parent(s) must attend a pre-scheduled Scoutmaster conference. The parents or Scout must initiate scheduling this meeting with the Scoutmaster to facilitate the boy's return to the troop.

8. Expulsion from the Troop. The final level of discipline is reserved only for serious violations involving safety, bodily harm, property damage and/or repeated disregard for Troop authority and Scout rules. This step can only be taken towards a Scout after other levels of discipline (specifically 5-7) have been exhausted. The Scoutmaster shall notify all Committee members in writing or via email two weeks in advance that there will be a request for expulsion made to the Committee and it will include the particulars of the incident(s) and actions taken in writing. The Committee shall meet in executive session with the Scoutmaster within two weeks of receiving the request to address the request for expulsion. The parent/guardian and Scout shall also be given similar notification by the Scoutmaster and be allowed to attend and present their position to the Committee at the meeting. If the parent/guardian is unable to attend, a written statement from them can be submitted and read to the Committee at the meeting by another Adult Leader on their behalf, other than the Scoutmaster. A quorum of 50% of Committee members must be present including the Chair. The Committee members present shall vote by simple-majority-vote on implementing the expulsion of a Scout from the Troop. After the committee has voted, they will send their recommendation to the Chartered Organization Rep, who will make the final decision. The COR will be encouraged to attend the executive session to hear the details as discussed.

Note: In the case of property-damage by a Scout, restitution may be required. A Scout or his family may be asked to pay if property is damaged.

Troop 88 Scout Behavior Contract – Scout Copy

I have read and I agree to abide by the Troop 88 Scout Code of Conduct and Scout Discipline Policy and all Troop 88 Bylaws.

I understand that I must be on my best behavior during all Boy Scout activities.

I understand that violating the Troop 88 Scout Code of Conduct will not be tolerated.

I understand that any Scout who violates any part of the Troop 88 Scout Code of Conduct will be disciplined according to the Troop 88 Scout Discipline Policy.

Scout name _____ Date: _____

Scout Signature _____

I have read the Troop 88 Scout Code of Conduct and Discipline Policy and have discussed these expectations and consequences with my son.

Parent/Guardian Name: _____ Date: _____

Parent/Guardian Signature: _____

Troop 88 Scout Behavior Contract – Troop Copy

To Be Returned To Troop with Signatures Below

I have read and I agree to abide by the Troop 88 Scout Code of Conduct and Scout Discipline Policy and all Troop 88 Bylaws.

I understand that I must be on my best behavior during all Boy Scout activities.

I understand that violating the Troop 88 Scout Code of Conduct will not be tolerated.

I understand that any Scout who violates any part of the Troop 88 Scout Code of Conduct will be disciplined according to the Troop 88 Scout Discipline Policy.

Scout name _____ Date: _____

Scout Signature _____

I have read the Troop 88 Scout Code of Conduct and Discipline Policy and have discussed these expectations and consequences with my son.

Parent/Guardian Name: _____ Date: _____

Parent/Guardian Signature: _____

Please sign and date above and return this portion to the Training Coordinator or Advancement Chair.

11. Troop 88 Adult Leader Code of Conduct And Discipline Policy

Statement of Understanding - The Troop Committee has established this Code of Conduct to provide parents and Adult Leaders of Troop 88 with a framework of expectations for adults participating in troop activities. This Code of Conduct will help ensure a common language and understanding of expectations and consequences, allowing us to create an atmosphere conducive to Scout safety and to best promote the values of Scouting.

Statement of Responsibility - All Adult Leaders of Troop 88 represent the Troop, United Methodist Church (our chartering organization), and the BSA when they elect to participate in troop activities. Each Adult Leader is expected to uphold the principles of Scouting and must sign and abide by this Code of Conduct as a condition of his or her participation as an Adult Leader in Troop activities. The Troop expects our adults to live up to the high standards of the Scout Oath and Law and to serve as positive role models for our boys.

Troop 88 Adult Leader Code of Conduct - I agree to abide by the following Code of Conduct:

1. I will conduct myself in accordance with the principles of the Scout Oath and Scout Law and will strive to uphold, demonstrate and exemplify these principles at all times.
2. I understand the meaning and importance of the BSA *Youth Protection* policy and agree to conduct myself in accordance with them. I will complete and/or ensure that I maintain the BSA *Youth Protection Training* requirement for Adult Leaders before the next Scouting event that I participate in.
3. I will know and follow the "*Youth Protection Reporting Procedures for Volunteers*" including "*Mandatory Reporting of Child Abuse*" and "*Reporting Violations of BSA Youth Protection Policies*".
4. I am aware of that in Arizona, any person having reasonable cause to believe that a child has been subjected to child abuse or neglect must report this immediately to Child Protective Services or face penalty of law.
5. I will familiarize myself with the BSA *Guide to Safe Scouting*, and I agree to follow its rules and practices.
6. I will not use alcoholic beverages or unlawfully use or possess any controlled substances at any Troop outing or event, or on property owned and/or operated by the Boy Scouts of America, or at any activity involving the participation of Scouts.
7. I will not bring or use firearms, ammunition, weapons, explosives or fireworks to any Scout activity unless the activity is conducted in accordance with appropriate BSA policies, or if required for law enforcement.
8. While participating in Scouting activities, I will obey all safety rules and instructions of all supervisors and use positive reinforcement and communication towards the Scouts.
9. I will not engage in any behavior that constitutes discrimination or harassment in any way, based on the race, color, national origin, sex, religion, age, disability, economic status, or citizenship of an individual.
10. Under NO circumstances will I administer physical punishment to any Scout for any reason.
11. I will not use offensive or obscene language or gestures, nor possess lewd or profane materials, nor engage in inappropriate contact, behaviors or jokes in the presence of any Scouts.
12. I will promptly report any violations of this Code of Conduct to the Scoutmaster, the Troop Committee Chair, and adult in charge of the Scouting activity.

Troop 88 Adult Leader Discipline Policy - I understand and acknowledge that if my behavior or choices are not in keeping with the BSA *Youth Protection* policy, *Guide to Safe Scouting* or this Code of Conduct:

1. I will be asked by the Scoutmaster (or other adult in charge of the activity) for immediate correction, or to leave the Scouting activity, or if that is not logistically feasible, to cease direct contact with all Scouts for the duration of the activity (except for emergencies) and I will do so without incident.
2. The Scoutmaster and Committee Chair shall be promptly notified by the reporting Adult Leader of violations of this Code of Conduct. The Committee Chair shall then notify the Charter Org. Rep.
3. All violations (even if unproven) of the BSA *Youth Protection* policy must be reported to the Committee Chair, the Grand Canyon Council Scout executive and the Charter Org. Rep.
4. My behavior may result in Troop disciplinary action up to and including a one-month suspension from Troop Adult Leader responsibility and Troop participation, or even a full expulsion from the Troop.
5. The Troop Committee will consider the circumstances of each incident on a case-by-case basis, the seriousness of the incident(s), and may take mitigating or exacerbating circumstances into account in reaching its decision. The Troop Committee will take action to counsel the Adult Leader or take further action towards suspension or expulsion according to the following disciplinary procedure:

Disciplinary Procedure –

1. The Committee Chair shall notify all Committee members and the Charter Org. Rep. in writing or via email, within one week of receiving report, that there has been a violation of the Adult Code of Conduct that needs to be addressed by this disciplinary procedure and will include the particulars of the incident and actions taken thus far. The notification shall also include a call to meeting to address this report.
2. A quorum of 50% of the eligible Committee members is required for Adult Leader disciplinary proceedings. The Committee shall meet in executive session within two weeks of receiving the notification. The Adult Leader shall also be given similar notification by the Committee Chair and be allowed to attend and present his/her position to the Committee at the meeting. The Adult Leader may also bring one other adult of their choosing to speak as witness on their behalf. If the Adult Leader being disciplined is unable to attend, a written statement from them can be submitted and read to the Committee at the meeting by another Adult Leader on their behalf, other than by the Committee Chair.
3. Depending on the seriousness of the violation and other factors, the Committee may counsel the Adult Leader regarding the leader's action including requiring the Adult Leader take documentable actions to reaffirm his/her knowledge of and adherence to the Troop Code of Conduct and BSA policies and trainings.
4. A one-month suspension of Adult Leader responsibilities and participation in Troop activities, or a full expulsion from the Troop of an Adult Leader can only be taken via 2/3rds majority-approval vote by the Committee who are eligible and present at the disciplinary proceedings meeting. Proxy votes are not allowed.
5. In the case where a Committee member is identified as having violated this Adult Code of Conduct, the Committee responsibilities of that member in these disciplinary proceedings shall be filled by another, non-relative, member of the Committee, and in the case of Committee Chair, the Charter Org. Rep. shall fill in. A Committee member being disciplined is not eligible to vote in Committee disciplinary proceedings.
6. The disciplinary decision of the Committee will be final, and will be forwarded to the Charter Org. Rep. for final approval. The full Committee must be notified by the Committee Chair in writing or via email of the outcome of any disciplinary proceeding.

Expectations for Scouts and Parents / Adult Guardians Regarding Meetings / Events and Outings

" Participation in any Troop 88 outing or campout requires that the scout be registered with Troop 88, that dues are current, that all medical forms and information for prescriptions are provided per the current dosage and sent in the container provided by the pharmacy, a current signed permission slip be on file, and that the scout is in good standing to be able to attend the outing.

"Registration and / or payment are required in advance by the specific cut-off date for all events and outings that are sponsored by Troop 88.

"Cancellation from an event AFTER the registration cut-off date may jeopardize any refund for the costs related to that event for each party registered unless authorized by the Treasurer and / or the Outdoor Coordinator.

"Registration is preferred at the Troop Web site - however registration and payment may be made in person to the treasure by the deadline provided for the specific outing.

"The success of a scouter's advancements depends on several factors, however nothing can compare to the support of family, friends and peers. Parents and / or Guardians are expected to attend the quarterly "Courts of Honor". Parents and / or Guardians are welcome to attend weekly meetings, and expected at periodic parent meetings. Parents and / or Guardians are also invited to attend Committee meetings where your input is welcomed, but only committee members have a vote on policies and the like.

All Adult Leaders are REQUIRED to complete varies scout required training for the protection of the scouts and other adults alike. Should an Adult Leader fall out of compliance on any required training, they may not be allowed on an outing until that leader is in compliance. They can't be on the re-charter when scout required training is out of compliance.

"Parents who attend various outings will also be required to complete various training when the outing carried high risks. For example canoeing and kayaking.

"Drivers for any Troop 88 sanctioned activities must be at least 21 years of age and must provide proof of active minimum state required auto insurance for the vehicle being used for an outing.

"Parents and/or Guardians are expected to assure their scout is picked up promptly at the conclusion of all meetings, events and outings.

"All Parents and/or Guardians shall be provided with a Troop 88 Welcome Packet upon registration of their child. There are several forms that must be completed, signed and returned within 30 days of registration, including this page. We have read and understand the rules, by-laws and disciplinary guidelines by which Troop 88 functions. We understand that every effort is made first and foremost to provide a safe program to each and every scout. We will abide to these rules, by-laws and disciplinary guidelines.

Printed Name _____ Signature _____
Printed Name _____ Signature _____
Printed Name _____ Signature _____

Troop 88 Adult Leader Code of Conduct and Discipline Policy Acknowledgment

Leader Copy

I have read and understand the Troop Bylaws and Adult Leader Conduct and Disciplinary Policy.

By signing this Adult Leader Code of Conduct, I promise on my honor that I will do my best to abide by this Conduct Policy, the Scout Oath and the Scout Law.

If I witness or receive a report of a violation of this Adult Leader Code of Conduct, I pledge to promptly report it to the Scoutmaster and the Troop Committee Chair.

I will fully abide by *BSA Youth Protection* policy, including the reporting requirements, at all times.

Date: _____

Signed: _____

Printed Name: _____

Troop 88 Adult Leader Code of Conduct And Discipline Policy Acknowledgment

Troop Copy

I have read and understand the Troop Bylaws and Adult Leader Conduct and Disciplinary Policy.

By signing this Adult Leader Code of Conduct, I promise on my honor that I will do my best to abide by this Conduct Policy, the Scout Oath and the Scout Law.

If I witness or receive a report of a violation of this Adult Leader Code of Conduct, I pledge to promptly report it to the Scoutmaster and the Troop Committee Chair.

I will fully abide by BSA *Youth Protection* policy, including the reporting requirements, at all times.

Date: _____

Signed: _____

Printed Name: _____

Please sign and date above and return this portion to the Training Coordinator or Advancement Chair.